

Minutes of IQAC Meeting held on 05/06/2019

Time: 10.00am to 11.30am

Venue: Principal's Office

Principal, Prof. M C Joseph welcomed all the members present to the meeting.

- The IQAC coordinator presented the minutes of the previous meeting and the action taken report.
- A report of activities conducted in the college by various clubs, associations and departments was presented by the IQAC coordinator. Members of IQAC stressed the need for more of such activities to ensure personality and skill development among students.
- Principal informed the committee that Merit Day was conducted successfully on 03/06/2019. All meritorious students and rank holders were honored during the function. Induction program for first year students and Orientation program for second year and third year students will also be conducted.
- HODs of all departments presented student and faculty achievements, report on academic performance and important events organized.
- The committee suggested that the college should organize events that will sensitize the students to current events and the history/ cultural heritage of our nation. Commitment towards society and environment should also be nurtured.
- The committee entrusted the librarian to ensure that the students and faculty properly utilized the resources and facilities available.

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- NSS Unit of the college should also look into the opportunities of organizing extension activities beneficial for the society thereby increasing the civic sense of its volunteers.
- IQAC should organize training programs to encourage teachers to use more ICT methods in teaching.
- The committee also suggested that a one day seminar on the relevance new NAAC evaluation procedures be organized to increase the awareness among faculty.

Asst. Prof. Ambily Merin Kuruvilla, HOD, Department of Computer Applications proposed the vote of thanks. The meeting concluded at 11.30am

Prepared by:



Asst. Prof Anu Zacharia
IQAC Coordinator



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