

Minutes of IQAC Meeting held on 10/05/2022

Time: 2.00pm to 4.00pm

Venue: Principal's Office

Principal, Dr. K K John welcomed all the members present to the meeting.

- **Minutes of previous meeting and action taken report**

The minutes of the previous meeting and the action taken report was presented by the IQAC coordinator.

- **Review of activities**

A report of activities since the last IQAC meeting was presented and reviewed.

- **Library**

The librarian informed the committee that the college secured membership in N-List and can now access 6,000+ journals, 1,99,500+ ebooks. The committee advised the librarian and the faculty to ensure the effective use of the same.

- **Review of "Trivia Saturdays"**

Principal, Dr. KK John informed the committee that a new initiate - "Trivia Saturdays" - has begun in the institution since January 2022 by the quiz club and IQAC. The quiz which will cover the questions from the question bank created by the faculty will be conducted every Saturdays by the quiz club in the online mode. Winners of the same will be recognized and awarded e-certificates. The program aims to improve general awareness of the students.

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- **AQAR 20-21**

The IQAC coordinator informed the committee that AQAR 20-21 was submitted on February 1, 2022.

- **Feedback analysis**

The suggestions received from various stakeholders regarding curriculum, facilities offered by the institution etc. were discussed by the committee in detail.

- **Student chapters**

BBA department signed an MoU with NIPM in February 2022. The committee advised all departments with student chapters to coordinate activities to improve industry interaction and entrepreneurship skills.

- **Kalolsavam**

The committee appreciated the efforts taken by the institution to send a team of students to participate in the MG University Kalolsavam for the first time.

- **Year Planning Session**

A year planning session including all staff of the institution is to be organized so as to gather suggestions for academic and non-academic activities for the upcoming year.

The meeting concluded at 4.00pm


Asst. Prof Anu Zacharia
IQAC Coordinator



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