

**Minutes of IQAC Meeting held on 17/03/2021**

Time: 11.00am to 12.30pm

Venue: Principal's Office

Principal, Dr. KK John welcomed all the members present to the meeting.

- **Minutes of previous meeting and action taken report**

The IQAC coordinator presented the minutes of the previous meeting and the action taken report.

- **Review of activities**

A report of activities held, webinars conducted and important days celebrated by various departments, clubs and IQAC was presented to the members.

- **Student Satisfaction Survey Report**

Results of the student satisfaction survey held as part of AQAR 2019-20 was presented by the IQAC coordinator. It was suggested by the committee that all final year students attend the survey.

- **Club Activities**

Associate Director, Prof. M C Joseph, presented a review of the club activities.

- **Faculty and Students achievements**

HODs and academic coordinators presented the faculty and student achievements from concerned departments including placements, prizes won in various competitions, research enrollment and entrepreneurship endeavors.

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- **AISHE**

Asst. Prof Ambily Meiin Kuruvilla informed the committee that the data for the past academic year is the yet to be uploaded in the AISHE portal as the college has not received access for entry.

- **Entrepreneurship**

In order to boost entrepreneurship among students, especially among girl students, the committee suggested that programs be organized, where in they receive opportunity to interact with prominent (women) entrepreneurs. BBA department in association with the ED cell is to take initiative for the same.

- **Membership for students in professional bodies**

The HODs/ academic coordinators were asked to look into the possibility of opening student chapters of professional bodies such as Royal Institute of Accounts, Computer Society of India etc. in order to provide better exposure to students.

- **Soft skills**

The PTA president suggested that the college initiate more training programs to improve the soft skills of students and instill more confidence in them.

- **Alumni contribution**

Alumni representatives emphasized the necessity to strengthen the alumni network of the college to provide exposure to the students and faculty with regard to industry requirements, various schemes available etc. An alumni advisory board may be constituted for each department in order to achieve the same. As the add on courses provided by the college were useful, the practice should be continued with adequate changes and updation in the course content as per the need of the hour. Training in critical thinking and problem solving will also benefit the students in securing placements and clearing various tests.

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- MOOC Course

Er. Punnoose George, Executive Chairman and Secretary, suggested that faculty should take initiatives to provide MOOC courses in innovative and current topics. A competition may be conducted for the faculty to encourage the same, ensuring participation from all departments.

Asst. Prof. Seethu John thanked all the members for their valuable suggestions and time. The meeting concluded at 12.45pm.

  
Asst. Prof. Anu ZACHARIA



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