

Minutes of IQAC Meeting held on 24/11/2021

Time: 11.00am to 12.30pm

Venue: Principal's Office

Principal, Dr. KK John welcomed all the members present to the meeting.

- **Minutes of previous meeting and action taken report**

The IQAC coordinator presented the minutes of the previous meeting and the action taken report.

- **Review of activities**

The IQAC members reviewed the academic and non-academic activities organized in the college since the last meeting based on the report presented by the coordinator.

- **Cyber awareness Day**

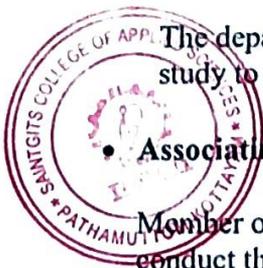
Principal informed the members that every first Wednesday of the month is to be celebrated as cyber awareness day with various events. The department of computer applications will take the initiative for the same.

- **Questionnaires to assess behavioral patterns of students**

The department of Psychology was asked to prepare a questionnaire and conduct a study to assess the behavioral patterns of the students of the college.

- **Associating with panchayat**

Member of the panchayat, Ms. Shalini, assured all possible help from the panchayat to conduct the activities of Unnath Bharat Abhiyan and NSS



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Dr. K. K. John
Principal

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Kottukulam Hills, Pathamuttom P.O.
Kottayam - 686 532, Kerala

- **Medical Camp**

The meeting decided to organize a medical camp for the local community members.

- **Paper bag making training**

The IQAC coordinator reported that all first year students were given training in paper bag making by NSS and Life Skills Club of the college. The club planned to distribute the same to local shopkeepers in order to encourage the lesser use of plastic bags.

- **Faculty enrichment**

Faculty members should continue to attend faculty enrichment programs such as FDPs, Conferences, Seminars etc. The Principal and the concerned HODs should ensure the same as it is an integral part of faculty appraisal. The psychology department was also asked to conduct a training program in mentoring for all the faculty members of the college

- **Industry interaction**

It was decided to conduct more industrial visits, meet the entrepreneur programs, internships etc. to improve the placement scope of students. Resume preparation session should also be given by the placement department to all final year students of the college

- **SCASSA**

The SCASSA chairman requested the introduction more job oriented certificate courses. He also requested that intercollegiate events and cultural activities be held in the offline mode if there is a decline in the pandemic situation.

- **AQAR 20-21**

The IQAC coordinator informed that the work related to AQAR 20-21 is progressing.

The meeting concluded at 12.30pm.



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