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SCE/AICTE EoA 2025-26/Essential Documents/04

02nd December 2024

Sir,

Circular No. SCE/2024/8/1068 Dated August 08, 2024 the Internal Complaint Committee (ICC) has been constituted. The committee meets in regular interval as and when required.

Annual report is attached herewith.




PRINCIPAL

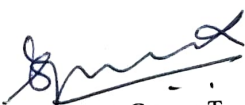
Prof. (Dr.) Sudha T.
Principal
Saintgits College of Engineering (Autonomous)
Kottukulam Hills, Pathamuttom P.O.
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**SAINTGITS COLLEGE OF ENGINEERING
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THE INTERNAL COMPLAINTS COMMITTEE (ICC) has been reconstituted for the year 2024-25

NO	Name	Course	Designation	Phone Numbers	Email
1	Dr. Soosan George T	CE	Dean -Academics (Presiding Officer)	9995120393	soosan.gt@saintgits.org
2	Dr. Neetha John	CH	Professor - (Co-convenor)	7567317197	neetha.john@saintgits.org
3	Er. Jyothi Krishnan	ECE	Asst Professor - Member	9447069325	jyothi.krishnan@saintgits.org
4	Er. Elsa Jacob Joseph	CE	Asst Professor - Member	9497893919	elsa.jj@saintgits.org
5	Ms. Nimisha P Mohanan	Office	HR	7306650790	nimisha.pm@saintgits.org
6	Ms. Marymol Kuriakose	CH	Technical staff	9497287132	marymol.k@saintgits.org
7	Saira Nazeer	CE	Student Member	8301854260	sairan.ceb2226@saintgits.org
8	Gitty Mary George	MBA	Student Member	9605995403	gittymg.mba2325@saintgits.org
9	Anagha Sajeev	MCA	Student Member	6235736408	anagha.mca2325@saintgits.org
10	Amna Marzooque U V	B Des	Student Member	9446567387	amna.bdes2226@saintgits.org
11	Jincy Joseph		YWCA general Secretary	9495402605	joseph.jincy019@gmail.com
12	Salini Thomas		Panchayath Member Pathamuttom	9496801089	salinithomasptm@gmail.com



Dr. Soosan George T
Dean- Academics
(Presiding Officer)




Dr. Sudha T.
Principal
Saintgits College of Engineering

Minutes of the Internal Complaints committee Meeting

Date: 03/09/2024

Time: 01.00pm

Online: meet.google.com/ewe.fpqs.ajo

Agenda:

1. Updates on ICC Activities
2. Student Awareness Initiatives
3. Other Relevant Matters, if any

Members Present:

1	Dr. Soosan George T	Dean -Academics (Presiding Officer)
2	Dr. Neetha John	Professor - (Co-convenor)
3	Er. Elsa Jacob Joseph	Asst Professor - Member
4	Ms. Nimisha P Mohanan	HR
5	Ms. Marymol Kuriakose	Technical staff
6	Anagha Sajeev	Student Member
7	Amna Marzooque U V	Student Member
8	Jincy Joseph	YWCA general Secretary
9	Salini Thomas	Panchayath Member Pathamuttom

Members Absent:

1. Er. Jyothi Krishnan, Asst Professor - Member
2. Saira Nazeer, Student Member
3. Gitty Mary George, Student Member

Action Taken Report:

A talk titled "From Awareness to Action: Combating Violence and Fostering Inclusion" was conducted on 12th March 2024, from 2:30 to 4:30 pm. The session featured Adv. Tissy Rose K. Cheriyan from the Kerala High Court as the resource person. She provided detailed insights into the existing laws that protect women in both workplaces and family settings, addressing both students and staff.

Discussion Points:


The meeting commenced with a welcome address by Dr. Neetha John. A special welcome was extended to the new members, Mrs. Jincy Joseph and Mrs. Salini

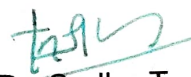
Thomas, who joined from outside the parent institution. Dr. Soosan George T. provided an overview of the Internal Complaint Committee's activities and encouraged the student members to promote awareness about the committee among their peers. The importance of reporting any issues faced by students or staff to the committee was emphasized.

As there were no specific complaint to address, the committee took the opportunity to discuss preventive measures to support a safe and Inclusive work environment.

The discussion also highlighted a panel event organized by the MCA department in collaboration with SESA and ICC, titled "Ending Brutality: Educating the Next Generation to Empower and Protect Women."

The meeting concluded at 1:20 PM.


Dr. Soosan George T.
Dean, Academics
(Presiding Officer)


Dr. Sudha T.
Principal

Saintgits College of Engineering





SAINTGITS COLLEGE OF ENGINEERING
(AUTONOMOUS)
DEPARTMENT OF COMPUTER APPLICATIONS
IN ASSOCIATION WITH SESA AND ICC
PRESENTS



An Awareness Programme on:

**ENDING BRUTALITY: EDUCATING THE NEXT GENERATION TO
EMPOWER AND PROTECT WOMEN**



AUGUST 30, 2024
01:00 - 02:00
VENUE: RB SEMINAR HALL



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