

Date: 19th December 2024

To, The Secretary, University Grants Commission (UGC), New Delhi.

Subject: Undertaking on Compliance with UGC Regulations, 2023

Respected Sir/Madam,

With reference to the UGC Regulations, 2023, under the heading "Monitoring of Autonomous Colleges" as mentioned in Regulation 9, we, Saintgits College of Engineering (Autonomous), located at Kottukulam Hills, Pathamuttom P O, Kottayam - 686532, hereby provide our undertaking to comply with the following provisions:

1. **Internal Quality Assurance Cell (IQAC):** An IQAC has been established in our institution with an external Peer Team comprising two or more academicians of repute, not below the rank of Professor, for regular monitoring. The report on the performance of our institution is published in the public domain on our college website.
2. **Annual External Peer Review:** External peer reviews, conducted annually as mandated, are carried out by a peer team comprising three academicians of the rank of Professor, with necessary steps taken to address any recommendations provided in the review.
3. **Information Transparency:** All required information, including courses offered, fee structure, faculty details with qualifications and unique IDs, admission procedures, infrastructure details, and research activities (including Ph.D. student details, topics, and supervisors), has been uploaded and maintained on our website.
4. **Committee/Cell Constitution:** We have constituted various committees and cells as mandated by the UGC and uploaded their composition details on our website. Statutory body meetings are conducted regularly, and minutes are made available on the college website.
5. **Web Portal Compliance:** Any information specified by the Commission is promptly uploaded on the designated web portals as required.
6. **Internal Complaints Committee (ICC):** The ICC has been established in compliance with the UGC (Prevention, Prohibition, and Redressal of Sexual Harassment of Women Employees and Students in HEIs) Regulations, 2015.
7. **Student Grievance Redressal Committee (SGRC):** SGRC has been constituted as per the UGC (Redress of Grievances of Students) Regulations, 2015.
8. **Public Self-Disclosure:** The institution complies with the UGC Guidelines on Public Self-Disclosure by Higher Education Institutions.
9. **Fee Refund Policy:** The institution adheres to the UGC Fee Refund Policy.

We affirm our commitment to upholding the highest standards of academic excellence, good governance, and transparency as outlined in the UGC Regulations, 2023.

This undertaking has been duly signed and sealed by the undersigned authority.

Thank you.

Yours sincerely,

Dr Sudha T
Principal



**SAINTGITS COLLEGE OF ENGINEERING
(AUTONOMOUS)**

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