



SAINTGITS COLLEGE OF APPLIED SCIENCES

MINUTES OF IQAC MEETING HELD ON 8th MAY 2024

Time: 2:00 PM

Venue: Media Room

- Welcome and Opening Remarks**
The principal welcomed attendees, stressing the meeting's significance for the upcoming academic year.
- Review of Previous Academic Year**
A comprehensive review highlighted university ranks, innovation initiatives (IEDC cell, department activities), and challenges from student surveys on employability and mentoring.
- Admission: MGUGP & New Courses**
An orientation for FYUGP was held, Vice Chancellor of Mahatma Gandhi University, Prof. Dr. Aravindan Kumar inaugurated the session and Dr. Sumesh A. S Convenor, Regulations Subcommittee for FYUGP implementation, was the chief resource person.. Emphasis was placed on ensuring a smooth admission process for the honours program and proposing new BFA courses and BBA/BCA under AICTE approval.
- Action Plan: Academic and Non-Academic Programs**
A draft action plan was proposed, including academic initiatives (orientation, induction, bridge courses) and non-academic activities (extracurricular, community service, wellness). An internal academic audit was suggested to uphold quality standards.
- Teaching and Learning Strategies**
Innovative teaching methods using digital tools, blended learning, and improved assessment techniques were discussed.
- Research and Innovation Initiatives**
The research coordinator outlined efforts to foster a research culture, including research topic presentation, doctoral awardees achievements, conference participation, and collaborative opportunities, alongside proposed funding initiatives and MOU's
- Infrastructure and Resources**
Updates included the library relocation, equipping the new seminar hall, and the need for budget allocation for infrastructure improvements.
- Other Matters**
A job description form was discussed to clarify roles, and concerns about NAAC room allocation and resource distribution for new initiatives were addressed.


IQAC Coordinator

Asst. Prof. Anu Zacharia




Dr. Mathew Jacob
Principal

Saintgits College of Applied Sciences
Kottukulam Hills, Pathamuttom P. O.
Kottayam, PIN: 686 532, Kerala