

Minutes of IQAC meeting held on 11/09/23

- ✓ Principal, Dr. Mathew Jacob, addressed the IQAC members and urged them to provide fruitful suggestions for the betterment of the institutions based on suggestion from NAAC and thereby strengthen the role of IQAC in the college.
- ✓ It was decided to constitute a committee including faculty and students to ensure the usage of ICT methods in teaching- learning process. A workshop is to be organized for the faculty to orient them towards the latest ICT techniques. The same committee is to conduct Academic Audit in the institution on a timely basis.
- ✓ Faculty member are to be encouraged to qualify NET exam and acquire PhD. Initiatives for the same is to be taken by the Research Committee.
- ✓ In order to improve research funding opportunities, departments have to identify Government/ non-Government agencies. Dr. M.D Mathew is to be consulted to provide guidance regarding the same.
- ✓ Research publications by faculty in quality journal Scopus / UGC CARE journals are to be encouraged. Quality publications will be acknowledged and rewarded by the management based on the Research Policy of the college.



CAMPUS

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- ✓ IQAC and the Research Committee should undertake necessary steps to ensure systematic and significant improvement in the research culture of the institution, which includes research publications, enrolment for PhD programs and attainment of research fund.
- ✓ Library committee is to provide a report with recommendations to improve the facilities at the library, especially regarding automation and enhancing reading habits among faculty/ students. Departments should also formulate action plans to ensure optimum usage of the library resources by the students.
- ✓ Shifting of the library to the new building is to be done at the earliest in consultation with the project department.
- ✓ The physical education department should organize in-house competitions, especially for games such as chess, to improve the sports culture in the institution.
- ✓ Alumni and PTA funds may be apportioned for the purchase of physical assets in the institution. The Accounts department should clearly mention such transactions under Alumni and PTA heads in the ledger.
- ✓ A new room is to be identified for the functioning of IQAC in consultation with the project department. As per the suggestion of the NAAC peer team, efforts are to be taken to strengthen IQAC and its role in the institution.



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- ✓ Extension activities that ensure engagement with the community should be identified immediately by the IQAC in consultation with the Principal, Department Heads and Staff Council.

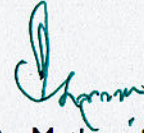
The meeting concluded at 4.30 pm.

Prepared by :



Asst. Prof Anu Zacharia
IQAC coordinator

Approved by:



Dr. Mathew Jacob
Principal



Dr. Mathew Jacob
Principal
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