

APPLICATION FOR

CONVERSION OF CGPA TO PERCENTAGE ☐ BACKLOG CERTIFICATE ☐

Name of Student	
Programme (please mark √)	B.Tech / IMCA / MCA / MBA, MBA (LSCM) / M.Tech
Branch / Specialization	
Year of Admission	
College Register Number	
University Register Number	
Month & Year of Passing the Examination	
CGPA	
Purpose of requirement (please mark √)	Employment <input type="checkbox"/> Higher Studies <input type="checkbox"/> Internship <input type="checkbox"/>
Signature of the Candidate with date	
Contact Number	
Recommendation by Staff Advisor	
Recommendation by HOD	

FOR OFFICE USE ONLY	
Amount Remitted	
Date of Remittance	
Received by	

* Fee @ **Rs. 110/-** only (CGPA Conversion Certificate)

* Fee @ **Rs. 110/-** only (without Backlog summary)/ **Rs.550/-** only (with Backlog summary)

* Application along with copy of the **Consolidated Grade Card/ Semester Card & Fee Receipt** shall be submitted to the Office of the Controller of Examinations.

* For any queries, mail to coeoffice@saintgits.org